

**LOUISIANA STATE BOARD OF
PRIVATE SECURITY EXAMINERS**
SPECIAL MEETING MINUTES

Date: August 13, 2021
Time: 10:30 AM
Location: LSBPSE Headquarters
via Zoom

MINUTES

I. Call to Order

The meeting was called to order by Vice-Chairperson Robinson at 10:36 AM.

II. Roll Call

Vice-Chairperson Robinson asked recording secretary, Shanna Bourke, to call the roll of the Board.

Ed Robinson, Vice-Chairperson	✓ Present
Lameika Washington	✓ Present
Chief Scott Ford	✓ Present
Ritchie Rivers	✓ Present
Dynette Burke	✓ Present
Mark Leto	✓ Present
Donny Pitts	✓ Present

A quorum of the Board was determined.

Also present were Interim Executive Secretary, Bridgette Hull; Board Attorney, Wayne “Ron” Crouch; and members of the agency staff: Administrative Coordinator; Shanna Bourke, Administrative Coordinator; Stephanie Richardson, Compliance Inspector. Attending the Zoom call but not participating were also staff members Cindy Eidson, Compliance Inspector; Wendy Aldridge, Compliance Inspector; Renee Rochester,

Compliance Inspector; and Sharon Vallery, Compliance Inspector.

Members of the public were also present.

Ms. Bourke recorded the meeting minutes.

Ms. Hull led the Pledge of Allegiance.

Chief Ford asked to deviate from the agenda order and discuss the committee findings first. Vice-chairperson Robinson asked that a motion be made to go out of sequence.

A motion was made to change the order of the agenda.

Motion by: Chief Ford

Seconded by: Mr. Pitts

Ayes: 7 Nays: 0

The motion was carried.

III. Field Enforcement Committee recommendation for creation of Field Compliance Inspector

Field Enforcement Committee (FEA) members were Dynette Burke, Chair; Mark Leto; Lameika Washington; and Ed Robinson, ad-hoc.

The “Proposal for Creation of Field Compliance Inspector Positions” was emailed to all members. Committee Chairperson Dynette Burke went over the proposal and what was covered in the two meetings held by the Field Enforcement Authority (FEA) Committee which included type of position, pay rate, training, and how the inspector would be managed.

Vice-chair Robinson asked if a financial plan had been included. Ms. Hull responded that the budget would need to be amended to add a line item for a WAE Field Compliance Inspector, which was on the agenda for this meeting. Mr. Leto informed the Board the committee had figured approximately a \$21,000/year cost initially.

Vice-chair Robinson asked about insurance coverage – the position will require the inspector to drive their own vehicle and insurance coverage will be no different than when agency staff went out into the field, driving their own vehicles, to conduct inspections.

Ms. Washington asked about amending the budget when the budget has not yet been approved. Attorney Crouch said they could add the item and it would be included when in

the regular budget for the Board to approve.

It was also determined – per the committee’s recommendation – that only one person will be hired, initially. Eventually, once the position is more established, more inspectors can be hired.

The field inspector will report to the Section Chief of Compliance and Investigations, Stephanie Richardson, who will assign the inspector to go out and inspect specific complaints, tips, or issues.

A motion was made to approve the creation of a WAE Field Compliance Inspector position.

Motion by:	Ms. Burke
Seconded by:	Chief Ford
Ayes: 7	Nays: 0

The motion was carried.

IV. Discussion to amend budget to cover salary for new Field Compliance Inspector

Board Attorney Crouch requested to amend the agenda to go into Executive Session to discuss a sensitive matter that had recently come to his attention. Mr. Crouch informed the Board that an amendment to the agenda would allow him to briefly explain the issue so the members could vote on whether they wanted to go into Executive Session to discuss further.

A motion was made to amend the budget to add a line item to the budget to cover the new WAE Field Compliance Inspector.

Motion by:	Ms. Burke
Seconded by:	Chief Ford
Ayes: 7	Nays: 0

The motion was carried.

V. Nomination & election of Chairperson and, if necessary, election & nomination of Vice-chairperson

Members decided it would be an open roll-call vote. Vice-chair Robinson opened the floor for nominations.

Mr. Pitts nominated Chief Scott Ford.

Ms. Burke nominated Ritchie Rivers.

Vice-chair Robinson asked that a motion be made to close the nominations. A motion was made to close the nominations.

Motion by: Chief Ford

Seconded by: Mr. Pitts

Ayes: 7 Nays: 0

The motion was carried.

Roll-call vote for Chief Scott Ford to be Chairman:

Ms. Washington	Yes
Chief Ford	Yes
Vicechair Robinson	Yes
Mr. Rivers	No
Ms. Burke	No
Mr. Leto	No
Mr. Pitts	Yes
Ayes: 4	Nays: 3

Roll-call vote for Ritchie Rivers to be Chairman:

Ms. Washington	No
Chief Ford	No
Vicechair Robinson	No
Mr. Rivers	Yes
Ms. Burke	Yes
Mr. Leto	Yes
Mr. Pitts	No
Ayes: 3	Nays: 4

Chief Scott Ford was voted the new Chairperson.

Chairman Ford asked Vice-chair Robinson to continue chairing the meeting at this time.

Mr. Rivers asked about voting for a new vice-chairperson. Chairman Ford asked Attorney Crouch if Mr. Robinson should be allowed to serve the rest of his term.

Attorney Crouch stated Mr. Robinson's term will end in December 2021 but that there was precedent to replace a chairman or vice-chairman prior to the end of their service due to a motion being made by Ms. Marian Pierre to rescind the election of Mr. Rivers in August 2017 when he was Chairman. The motion, seconded by Mr. Robinson in 2017, passed.

Mr. Rivers made a motion to replace the Vice-chairman.

Roll-call vote to re-elect a Vice-chairman:

Ms. Washington	No
Chief Ford	No
Vicechair Robinson	No
Mr. Rivers	Yes
Ms. Burke	Yes
Mr. Leto	Yes
Mr. Pitts	No
Ayes: 3	Nays: 4

The motion was not carried.

VI. Creation of a Legislative Committee

Chairman Ford discussed the need for a legislative committee to do rewrites of the current law.

Attorney Crouch and Ms. Burke pointed out that a legislative committee already existed. Chairman Ford asked who was on the committee. Ms. Burke, referring to an email sent by Fabian Blache in October 2020, informed Chairman Ford he was on the already-existing committee along with Mr. Leto, Mr. Rivers, and former chairperson Ms. Marian Pierre. Ms. Pierre was the chosen committee chairperson.

Chairman Ford decided to repopulate the existing committee. Chief Ford stated, a quorum being five members, the committee should be four members or less. Chairman

Ford put Lameika Washington as Committee Chair. New committee members, therefore, are – Lameika Washington, chair; Ed Robinson; and Chief Scott Ford, ad-hoc.

VII. Legal Updates

No legal updates.

VIII. Public Comments/Questions

No public comment was given.

IX. Adjournment

Vicechair Robinson asked for a motion to adjourn the meeting.

A motion was made to adjourn.

Motion by:	Mr. Leto
Seconded by:	Ms. Burke
Ayes: 7	Nays: 0

The motion was carried.

Vicechair Robinson adjourned the meeting at 11:31 pm.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,



Secretary / Recording Secretary

08/15/2021

Date

Reviewed & certified by,



Bridgette Hull / Interim Executive Secretary

08/16/2021

Date